Completing E Disclosures

Greetings from FBC Mortgage:

The following is a tutorial on how to sign e disclosures digitally. Please review this page before moving on to e signing.

This website will **time out** if you leave it open without any activity for longer than 15 minutes. If this happens, the Loan Officer will need to resend you the disclosure package and you will need to start over.

I **highly suggest** that you write down your user name and password incase you need to get back into the website. If this happens Ellie Mae will need to resend your password to you personally and this could take some time.
You will receive an email that looks like the one to the right. In order to log into our website, you must click on the link that says “click here to visit the website”

You can also view a tutorial video on how to E Sign by clicking on “click here to watch a video”

*DEFINITION OF TRUTH-IN-LENDING TERMS
*TRANSFER OF SERVICING DISCLOSURE STMT
*FL LOAN APPLICATION DISCLOSURE (LND)
*FL STATEMENT OF ANTI-COERCION
*FL NOTICE TO PURCHASER-MORTGAGOR

Click here to visit the website and access the message above. There you can take any action that is required and view the latest updates to the loan.

New to eSigning? Click here to watch a video that walks you through the eSigning process and explains how to use this website to view, sign, and return the requested loan documents.

If you experience problems opening the link, copy and paste the URL below into your Web browser.
URL: http://www.fbchomeloans.com/myaccount/accountlogin.aspx?tgt=prod&nuid=6b9bceb5-bcb8-4161-9f1d-5ac9ba9f8440
Once you have clicked on the link, you will need to register and confirm your registration via email. You will need to click here to activate the account within your email.

You will then be provided with a user login and code or password to enter in.
Before E Signing, we will need your consent to do so. The following is what the consent form will look like. You will need to accept before proceeding.
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Once you have agreed to the consent form, registered and logged into the account, you will see the E sign documents here. Click on the name to view the documents.

By clicking on “Electronic Loan Document Request” you will see the documents that need to be E-signed.
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This is what you will see after hitting “Electronic Loan Documents Request”

Click here to start the E sign process.

Click here to print any documents that need to be wet signed.
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To E sign the docs, you will need to click on the yellow box. This will place your signature in the allotted area. After signing, hit next page.
After you have finished E signing all of your docs, you will see a green check mark as confirmation of signing your docs. Hit finish.